

# How to Submit an Official Transcript through Parchment

SCHOOL OF COMPUTING, DATA SCIENCES & PHYSICS



# Step 1

- Visit your institution's Parchment site
  - It might be on the Registrar's website

## Step 2

- In the box provided start typing William & Mary – School of Computing Data Sciences & Physics



DASHBOARD 

Set Delivery Destination CANCEL x

Your order will be sent from **Cool School** to the individual and/or organization at the destination below.

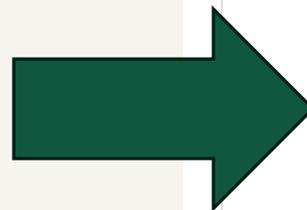
Search

OR

 I'm sending to myself or another individual 

## Step 3

- Select William & Mary – School of Computing Data Sciences & Physics
- Proceed with completing transaction
- The CDSP Dean’s Office will receive the electronic transcript once processed by your previous institution



< BACK Set Delivery Destination CANCEL x

Your order will be sent from Cool School to the individual and/or organization at the destination below.

William & Mary School of Computing Data

William & Mary - School of Computing Data Sciences & Physics  
Williamsburg, VA, US

TYPE: College / University

ADDRESS: William & Mary School of Computing, Data Sciences & Physics Deans Office  
Williamsburg, VA 23187 US

William & Mary - School of Education  
Williamsburg, VA, US

William & Mary - Graduate Admissions - Raymond A. Mason School of Business  
Williamsburg, VA, US

William & Mary Undergraduate Admission  
Williamsburg, VA, US

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