



## School of Computing, Data Sciences & Physics

### Request to Add a Course Form

Use this form to add a graduate course for graduate credit toward your graduate degree after the end of the add/drop period. Note that credit toward a graduate degree is not allowed for a course numbered below 500.

#### Instructions

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Signatures required before returning the form:

- Student
- Course instructor
- Director of Graduate Studies or Chair/Program Director of the student's graduate program.

Note: The Director of Graduate Studies may attach comments or reasons for the changes requested; for any retroactive changes (i.e., changes after the end of the semester or for a previous semester), the DGS *must* attach an explanation.

For timely processing please ensure that this form is completed correctly and is received by all necessary stakeholders (program administrators must receive a copy for tracking purposes). Please confirm that the correct email address is entered for each recipient. If you are unsure of correct contact information for any recipient, feel free to reach out to your program for assistance.

Deadline: Form is due before the last day of classes.



# School of Computing, Data Sciences & Physics

## Request to Add a Course

Student's Name: R. T. Griffin Banner ID #: 939999999

Dept/Program: Physics Degree: ☐ M.S. ☒ Ph.D. ☐ M.S./Ph.D.

Year: 2026 Semester: ☐ Fall ☒ Spring ☐ Summer Grade Mode Normal

Course Title: A Really Interesting Course

Course CRN# 12345 Dept./Prog. PHYS No. 777 Section: 01 Credits: 3

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Course Instructor: Print Name | Signature \_\_\_\_\_ Date \_\_\_\_\_

Director of Graduate Studies or Chair/Program Director: Print Name | Signature \_\_\_\_\_ Date \_\_\_\_\_

Assistant Dean for Graduate Studies Signature \_\_\_\_\_ Date \_\_\_\_\_ Processed and Date: \_\_\_\_\_